

ESKISEHIR OSMANGAZI UNIVERSITY
DIRECTIVE FOR FOREIGN STUDENTS
PART ONE

Purpose, Scope, Basis and Definition of Terms

Purpose

ARTICLE 1 - The aim of this directive is to regulate the principles regarding foreign students at Eskisehir Osmangazi University.

Scope

ARTICLE 2 -This directive comprises principles on the process concerning student, academic, and administrative staff mobility and the responsibilities and authorities of the related units and persons.

Basis

ARTICLE 3 -This directive has been prepared in accordance with the Higher Education Executive Board's decision on 13.02.2013 and based on the "Principles for Admission of Students from Abroad" pursuant to the Higher Education Executive Board's decision dated 19.02.2013 and 1177 – 8033 numbered announcement regarding the acceptance of students from abroad.

Definition of Terms

ARTICLE 4 - Wherever the following terms appear in this document, they shall be taken to refer to:

- a) Academic Unit: Faculties, colleges and vocational schools at Eskisehir Osmangazi University
- b) Accreditation Laboratory: Laboratories that are audited according to international criteria by an official authority, whose technical and administrative qualifications are approved and periodically audited,
- c) ESOGU TOMER: Turkish Language Teaching and Research Center (TÖMER)
- ç) Permit of residence: Document showing that foreigners are allowed to stay for a certain period of time in our country,
- d) KKTC: Turkish Republic of Northern Cyprus
- e) Education Annotated Entry Visa: Permit of entry by foreign representatives for foreign students enabling them study in Turkey
- f) Education Annotated Visa: Permit issued by the Ministry of Interior to provide education to foreign students having to carry the residence permit in Turkey,
- g) Rectorship: The rectorship of Eskisehir Osmangazi University
- ğ) Senate: The senate of Eskisehir Osmangazi University
- h) Turkish Proficiency Course: Courses opened at Eskişehir Osmangazi University or other higher

education institutions in order to teach Turkish to foreign students,

1) University: Eskisehir Osmangazi University

i) University Administrative Committee: The Administrative Committee of Eskisehir Osmangazi University

j) Foreign Student: Having associate or undergraduate degree education or attending Turkish courses who are not nationals of the Republic of Turkey or any other person identified in the relevant provisions of this directive,

k) YÖK: The Council of Higher Education

l) YÖS Exam: Exam for foreign students

PART TWO

Fundamental Principles and Educational Departments

ARTICLE 5 - Foreign students can study in the daytime and evening education programs of the university's associate and undergraduate degrees.

Tuition

ARTICLE 6 -The tuition fee to be collected from foreign students for each year is determined by the University Administrative Board from the fee range determined by the Council of Ministers.

Quota

ARTICLE 7 – (1) Quotas that will be allocated to associate and undergraduate programs, which will be accepted as foreign students, and the student's quota for foreign students' acceptance quotas for Medicine and Dentistry programs, considering the suggestions received from the units provided that they do not exceed 50% of the quota of the previous year in the YKS guide of the relevant program, together with the Senate decision, they are determined for the next academic year and reported to the Higher Education Council.

(2) At the Higher Education General Assembly meeting on 04.07.2019; the candidates who have blue card and his/her high school education abroad (except K.K.T.C.) T.C. nationals and one of them is Turkish Republic, it has been decided not to exceed 10% of the foreign student quota in the mentioned areas (Medicine, Dentistry, Law and Education Faculties) for the dual candidates who are.

(3) In case there is no application for the foreign student quota or the quota is not filled, the vacant quotas can be transferred to other program quotas by the university senate decision. Quota transfer to the Faculty of Medicine, Dentistry and Law can only be made with the decision of the Higher Education Executive Board.

Exams and Evaluation Principles

ARTICLE 8 – (1) Which exams will be taken as the basis for the selection of foreign students, the base score deemed appropriate for each exam, the entrance exam to be held by the University and their ratios in the general evaluation are determined by the University Senate and announced to the relevant institutions and organizations. In addition, it is announced on the web page of the Student Affairs Office of the university (www.oidb.ogu.edu.tr). If the University Senate does not take a new decision regarding the foreign student recruitment method, the decision of the previous year is considered valid.

(2) The evaluation of the applications made to the academic units that accept students with a special aptitude test is done according to the criteria in the special aptitude test instructions.

Exams' period of validity

ARTICLE 9 -There is no limitation on the validity period of the exams (Abitur, International Baccalaureate, GCE, Tavvjihi etc.) of the students who apply for education at Eskişehir Osmangazi University. However, the validity period of the exams with the status of university entrance exam (SAT, YÖS etc.) is two years.

Applicants to be Accepted

ARTICLE 10 – Applicants who want to study in Eskişehir Osmangazi University under this directive will be accepted provided that they are in the last year of high school or graduate;

1) Foreign nationals

2) Those who are Turkish citizens by birth and who obtain permission from the Ministry of Internal Affairs to get out of Turkish citizenship and who document that they have a Certificate Regarding the Exercise of the Recognized Rights obtained by their minor children under the Turkish Citizenship Law, (5901 numbered Turkish Citizenship Law Article 7 of the "Turkey is inside or outside a Turkish citizen born children of Turkish citizens in the unity of marriage the mother or father." Is located provision, the candidates to be admitted to abroad acceptance quota is beneficial in the Turkish Citizenship Law in its investigation.)

3) With the citizenship acquired after foreign nationality, T.C. citizenship / dual citizens in this situation,

*4) a) Having continued secondary education abroad before 01/02/2013, T.C. nationals who completed their last three years of secondary education (high school) in a foreign country except KKTC (including those who completed all of their secondary education (high school) in Turkish schools opened in a foreign country outside KKTC),

b) Candidates who started secondary education abroad after 01/02/2013 have completed their secondary education (high school) in a foreign country other than KKTC (including those who have completed all secondary education (high school) in the Turkish schools opened in a foreign country other than KKTC),

5) Those who are KKTC citizens, have GCEAL exam results who reside in KKTC and have completed secondary education (high school) in KKTC and those who have or will have GCE AL exam results by registering and training in colleges and high schools in other countries between 2005-2010

Applicants not to be Accepted

ARTICLE 11 – Applicants who;

- 1) are citizens of Turkish Republic and completed secondary education in Turkey or KKTC,
- 2) are K.K.T.C. nationals (except those who have completed their secondary education (high school) in K.K.T.C high schools and have GCE AL results and those who have or will have GCE AL exam results by enrolling in and training in colleges and high schools in other countries between 2005-2010),
- *3) The first nationality of birth defined in item 2, item a, T.C. dual nationals (except those who meet the conditions in item 4, item a)
- 4) One of the nationality is K.K.T.C. dual citizens (except those who have completed their secondary education (high school) in KKTC high schools and have GCE AL results and those who have or will have GCE AL exam results by enrolling in and training in colleges and high schools in other countries between 2005-2010),
- 5) in addition to schools in the embassies of Turkey within their education in foreign schools in Turkey T. C. nationality, or the first nationality of birth, as defined in paragraph 2 of article a, applications of dual citizens are not accepted.

* In accordance with the decision granted to the Executive Board at the Higher Education General Assembly meeting dated 21.5.2014 in accordance with the decision to stop the execution issued by the 8th Department of the Council of State, it was arranged according to the decision regarding the candidates who can apply at the Higher Education Executive Board dated 16.07.2014.

PART THREE

Application, Evaluation and Registration¹

Announcement of Applications

ARTICLE 12 – The application process and the conditions to be followed by foreign students are determined by the University Administrative Board and announced on the website of the Student Affairs Office of the university (oidb.ogu.edu.tr) during the months of education and training.

Documents Required for Application

ARTICLE 13 - All documents must be original or certified copies. Copied documents without original seal and signature and documents sent by fax or e-mail are not accepted. All documents must be in Turkish or English. Applications made with missing documents are not evaluated.

The documents below are required for application:

- a) Application form (which can be downloaded from oidb.ogu.edu.tr)
- b) High school graduation diploma

Candidates who have not yet received their diploma should bring an official document indicating that they will graduate from high schools on a certain date. (Turkey Republic candidates high school diploma is equivalent to the diplomas received from high school and the Republic of Turkey can be obtained from the Republic of Turkey Embassy in the Ministry of Education or the country, "Equivalency Certificate" will then be required during registration.)

c) Official transcript

The official transcript of the candidate, showing the courses and grades taken in high school and approved by the high school directorate.

ç) Current Exam Result:

Original or certified copy of the exam result document (SAT I, GCE, ACT, TAWJIHI etc.) to be used for application must be submitted.

d) A copy of passport

e) Two passport photos:

Photos should be taken within the last six months in biometric photography features. Copier output photos are not accepted.

Evaluation of Applications

ARTICLE 14 - Evaluation of applications and placement of candidates are at the discretion of Eskişehir Osmangazi University. The University is free to fill the quotas it declared. Having the application conditions does not require acceptance for placement.

ARTICLE 15 - Candidates' applications are evaluated by a commission that will be formed by the university executive board.

ARTICLE 16 - Candidates who are admitted to Eskişehir Osmangazi University as a student are given an "Acceptance Letter" or an equivalent document by the University so that they can have a "Education Legitimate Visa". In order to make the final registration of candidates University "Acceptance Letter" with their country (or closest) by going to the Embassy of Turkey "Student Visa" shall must take. This visa is absolutely necessary to enter Turkey and to enrol in college.

Announcement of Results

ARTICLE 17- The candidates who are successful in the application are notified in written form. The results are also announced on the website of the Student Affairs Office of the university (oidb.ogu.edu.tr).

Registration and Documents Required for Registration

ARTICLE 18 - Registrations are made by the Student Affairs Registrar's Office according to the schedule specified in the announcement.

Documents required for registration:

- a) Eskişehir Osmangazi University Acceptance Letter
- b) The original of high school diploma or high school diploma showing that the Republic of Turkey in the country is equivalent to a high school diploma obtained from the Turkish Embassy or Consulate will be taken from "Equivalency Certificate"
- c) Exam result document (SAT I, GCE, ACT, TAWJIHI etc.) to be used for application
original or certified copy
- ç) Official identity or the Turkey Embassy in their country of pages showing the passport or a certified copy of credentials from the Consulate
- d) Bank receipt showing that the contribution fee / tuition fee has been deposited (the amount is determined by the Council of Ministers every year before the education begins)
- e) In their country "Student Visa" shall be received from the Embassy of the Republic of Turkey
- f) Foreign Language, which is internationally recognized - the Republic of Turkey in the countries of Turkish proficiency document from the Embassy or Consulate in the original approved
- g) 12 photos 4,5x6,0 cm in size (Photos must have been taken within the last six months in biometric photography specifications. Photocopied copies are not accepted.)
- ğ) Permission Certificate (Students who want to do clinical practice or similar studies must obtain a permit from the universities and faculties they study. The class in which the student is studying must be indicated in the relevant document.)

ARTICLE 19 - Provided that certification in order to provide the opportunity to pursue their higher education in Turkey, the candidate must demonstrate financial security. The amount of the assurance fee is determined by the University Administrative Board for each academic year.

ARTICLE 20 - Students who will be newly enrolled in our university pay the specified semester tuition fee before registration. Candidates who do not pay the tuition fee periodically during their registration dates lose their right to enroll.

Students who do not have the TÖMER success certificate are obliged to pay the tuition fee of the program they are enrolled in. Students who do not pay the tuition fee cannot benefit from their student rights. Tuition fees paid by students who do not have the TÖMER success certificate are deducted from the following semester fee.

ARTICLE 21 - All foreign students must have valid health insurance and document them during their education.

PART FOUR

Regulation to be Applied in Education

ARTICLE 22 - Foreign students are subject to the provisions of the Education and Examination Regulations of the program in which they are accepted on issues related to education and training.

The clinical practice that is valid for other students in the 4th, 5th and 6th grades in the Faculty of Medicine and Dentistry Faculties is also applied to foreign students.

Language of Instruction

ARTICLE 23- The language of instruction at Eskişehir Osmangazi University is mainly Turkish, apart from certain programs.

ARTICLE 24- Candidates who have the right to enrol in the departments of the university that provide 100 percent or at least thirty percent foreign language education are subject to the provisions of "Eskişehir Osmangazi University Foreign Language Education Regulation".

Turkish Language Levels and Turkish Preparatory Course

ARTICLE 25- Turkish levels of foreign students who will study in the programs whose language of instruction is Turkish are determined according to the results of "Turkish Proficiency Exam" to be held by ESOGÜ TÖMER.

a) By the decision of the Senate of Eskişehir Osmangazi University, the results of the Turkish proficiency exam made by several institutions in Turkey can be used to determine levels of foreign students' Turkish level.

b) Turkish preparatory course is opened by Eskişehir Osmangazi University, Turkish Teaching Application and Research Centre (TÖMER).

ARTICLE 26 - According to ADP (European Language Portfolio) Turkish levels and equivalents are as follows.

C1	85-100	Advanced Level	Sufficient
B2	71-84	Intermediate Level	Sufficient
B1	56-70	Intermediate Level	Conditional Sufficient
A2	46-55	Basic Level	Insufficient
A1	0-45	Basic Level	Insufficient

A1 – A2 Level: The candidate's Turkish language is insufficient. These candidates can enrol in the

higher education program in which they are placed, after one year leave of absence, after taking the Turkish preparatory course and passing their proficiency exam, they can start their education.

B1 Level: Candidate's Turkish may improve in a short time. If the student chooses, he starts education; however, they should take a Turkish preparatory course. These candidates are taken to the Turkish Proficiency Exam on the dates determined by the University after they start their education and they can continue their education after passing the proficiency exam. Students in this situation must ensure the level of B2 and above.

B2-C1 Level: The candidate's Turkish is sufficient; he/she can start learning.

ARTICLE 27 - The Turkish preparatory course of the candidates whose Turkish levels are A and B is organized by TÖMER. Candidates at A level can take Turkish preparatory courses at other educational institutions upon the decision of the University Senate.

ARTICLE 28 - Candidates who will take a Turkish preparatory course may be charged an amount to be determined by the University Administrative Board, provided that they stay within the limits set by the Council of Ministers as a foreign student tuition fee for each year.

PART 5

Responsibilities of the Academic Units

ARTICLE 29- Academic Units;

Academic Units are obliged;

- (1) To determine the principles and quotas related to the selection of foreign students who will come to Eskişehir Osmangazi University in order to study, and submit them to the Rectorate to be discussed at the University Senate until the end of March every year,
- (2) To take the necessary measures regarding the registration of foreign students and to carry out guidance services,
- (3) To monitor the status of the students, collect information about them, evaluate the collected information and report it to the Rectorate.

The Rectorate's Obligations

ARTICLE 30- Rectorate;

Rectorate is obliged;

- (1) To determine the principles regarding the selection of the foreign students who will come to

the University to study in accordance with the provisions of this directive, by considering the opinions of the Academic Units, and to decide by the University Senate until the end of April every year and to inform the Higher Education Board and other necessary Institutions and Organizations,

(2) To implement the acceptance and registration procedures of Foreign Students, and issue the IT Form of the Foreign Student,

(3) To open a Turkish preparatory course including the Turkish language course, to collect information about foreign students and evaluate it, to conduct guidance services, to notify the relevant authorities of changes in students' situations,

(4) To prepare brochures and catalogues to introduce the university and distribute them to the necessary places to provide opportunity for foreign students to prefer Eskişehir Osmangazi University,

(5) To enable participation in education fairs abroad to promote the university,

(6) To create a Foreign Student Office within the University to assist foreign students,

(7) To determine the implementation schedule within the framework of the quota of foreign students, to indicate the related works and procedures in the academic calendar of the University, and to inform the Higher Education Council about the students registered.

Responsibilities of Foreign Students

ARTICLE 31- Foreign students are required;

(1) Students who will take the “Foreign Student Exam (FSE)” to study at the undergraduate level are required to attend the exams to be held by Turkish authorities in their own countries.

(2) Foreigners who are in Turkey or who comes to Turkey to receive education at every level are responsible for taking necessary actions and collect the documents,

(3) Foreign students who will get either associate’s or bachelor’s degree are responsible for applying to the units that provide guidance services.

(4) Foreign students are obliged to report the changes related to their personal, civil, and educational status in 15 days to the units giving guidance services in the institutions where they study.

(5) Students who want to extend their residence during their education are required to get a new one from the local law enforcement authorities within 15 days from the end of the written period for renewal, on condition that they continue their education.

(6) Foreign students who have lost their residence permit or passport are obliged to apply immediately to the relevant authorities to receive a new one within 15 days.

(7) Foreign students who change their education institutions or residence addresses are obliged to notify these changes to the local law enforcement authorities in the places where they departed from and arrived at within 48 hours.

PART 6

Issues which are not regulated in the directive

ARTICLE 32- Regarding the issues that are not regulated in this directive with regard to foreign students, the provisions of the relevant law and regulations and the University Senate decision are applied.

Validity

ARTICLE 33- This directive comes into force from the date it is accepted by the Senate.

Implementation

ARTICLE 34-This directive is executed by the rector of Eskişehir Osmangazi University.